

**WOODWARD TOWNSHIP
BOARD of SUPERVISORS
REGULAR MEETING**

March 8, 2023 – Minutes

The Regular Monthly Meeting of the Woodward Township Board of Supervisors was held on Wednesday, March 8, 2023 at the Township Building. Jeffrey Stroehmann called the meeting to order at 6:00 p.m. Others present were: Joseph Bertin, III, Wayne Robinson, Gary Knarr, Marc Drier, Judy and Jim Carpenter, Joe Chenault, Brad Gordner, William Weigle, Bob Brown and Pam Musser.

Recording the Meeting: No one was recording the meeting other than the Secretary.

Minutes & Treasurer’s Report: The minutes of February 8th meeting were presented and approved on a motion by Mr. Bertin, III, seconded by Mr. Robinson and unanimously approved. The Treasurer’s Report was approved on a motion by Mr. Bertin, III, seconded by Mr. Robinson and unanimously approved. It was asked that the Secretary contact the bank and obtain the rate of interest that we are currently receiving.

Planning Commission Report: Gary Knarr – none

Zoning Report: Gary Knarr – **Zoning permits:** Dean Burkholder - 2 Grandview Dr. for solar panels and Mona & Joe Bertin, III – 20 June St for solar panels. **Zoning Violations** – Bennett 1167 Pine Run Rd, Kerns - 542 S. Pine Run Rd., Charles Kohler – 1781 Quenshuckney Rd (corrective action dates 3/11/23 on all three), Rooker – pending review, Flanigan - pending review. A copy of the letters will be send to the Supervisors of any violations. Mr. Stroehmann asked about the issue with Pine Run Truck garage regarding a dealers’ license. It was stated that a letter of conformance (zoning wise) needs to be given to the owner to go along with the paperwork to the state.

Solicitor Report: Marc Drier – nothing

Road Superintendent Report: Wayne Robinson – nothing

Citizens Comments Judy Carpenter asked about the Seasonal Zoning Permit. Gary stated that we have a copy of the seasonal zoning permit here tonight.

Action Items: The Supervisors called an Executive Session to discuss the two positions. After an executive session, the Supervisors came back to continue the meeting.

- a. Chair of Vacancy Board – On a motion by Mr. Bertin, III and seconded by Mr. Robinson appointed James Carpenter as Chair of the Vacancy Board. Mr. Stroehmann voted nay.
- b. Zoning Hearing Board Member – On a motion by Mr. Bertin, III, seconded by Mr. Robinson an unanimously approved, Mr. David Hubbard was appointed as Zoning Hearing Board Member and Mr. Bob Brown was appointed as alternative.

Unfinished Business: None

New Business:

- a. Resolution to designate April as PA Safe Digging Month. Mr. Stroehmann read the resolution. On a motion by Mr. Bertin, III and seconded by Mr. Robinson, and unanimously approved the resolution passed.

- b. Resolution to appoint Pamela Musser, Secretary/Treasurer as the Administrative Officer for the non-police pension plan. On a motion by Mr. Bertin, III, and seconded by Mr. Robinson and unanimously approved to appoint Pamela Musser as Administrative Officer.
- c. Renewal of DEP Air Quality State only operating permit for Appellation Construction Services, LLC. This is a renewal of the DEP permit for Appellation Construction Services, LLC to continue the use stipulated in the application. Mr. Bertin, III stated that Woodward Township Fire Company was called for a fire in the air filter system. It was stated that DEP needs to be made aware of this.

Mr. Brad Gordner stated that he thought he was on the agenda regarding the Liquor License transfer from another location to Mountain View Deli. This was discussed between the Solicitor and the Attorney for the leasee of Mountain View Deli. This will be checked into by the Solicitor.

Registration of Property: none

Correspondences were reviewed. Pending bills were reviewed and approved for payment. With no further business, the meeting adjourned at 6:50 p.m.

Respectfully Submitted,

Pamela Musser,
Secretary