

Woodward Township
Board of Supervisors
Reorganizational Meeting

January 3, 2023 – Minutes

The reorganizational meeting of Woodward Township Board of Supervisors was held on Tuesday January 3, 2023 at the Township Building. Joseph Bertin, III called the meeting to order at 6:00 p.m. Others present were Jeffrey Stroehmann, Wayne Robinson, Charles Blanchard, William Weigle and Pamela Musser.

Recording of Minutes: No audience member was audio or video recording the meeting.

Appointment of Chairman- On a motion by Mr. Bertin, III, seconded by Mr. Robinson, Jeffrey Stroehmann was appointed Chairman.

Appointment of Vice Chairman- On a motion by Mr. Robinson, seconded by Mr. Stroehmann, Joseph Bertin, III was appointed Vice Chairman.

Appointment of Secretary/ Treasurer: On a motion by Mr. Stroehmann, seconded by Mr. Robinson, Pamela Musser was appointed Secretary/ Treasurer with a bond amount of \$1,200,000.

Appointment of Zoning Officer: On a motion by Mr. Robinson, seconded by Mr. Bertin, III, Gary Knarr was appointed as Zoning Officer. Mr. Stroehmann voted nay.

Appointment of Road Superintendent: On a motion by Mr. Stroehmann, seconded by Mr. Bertin, III, Wayne Robinson was appointed as Road Superintendent.

Chair of the Vacancy Board: This was discussed and will be tabled until next months' meeting.

Planning Commission Members: The current board was approved on a motion by Mr. Stroehmann, seconded by Mr. Robinson and unanimously approved.

Zoning Hearing Board Member: On a motion by Mr. Stroehmann, seconded by Mr. Robinson this was tabled until next months' meeting.

Township Solicitor: On a motion by Mr. Stroehmann, seconded by Mr. Robinson, Marc Direr of Drier Law Office was appointed as Solicitor for the Township.

Township Engineer: On a motion by Mr. Stroehmann, seconded by Mr. Robinson the firm of Vassallo Engineering & Surveying were appointed as Township Engineers.

Worker's Comp Insurance for Woodward Township Volunteer Fire Company: On a motion by Mr. Stroehmann, seconded by Mr. Robinson Woodward Volunteer Fire Company was appointed as Fire Company. The members will be covered for worker's compensation [Shared with Anthony Twp. and to be billed for their share] in the line of duty, during all training sessions, and all fundraisers, that will not include any alcoholic beverages.

January 3, 2023 (Minutes continued)

Authorization Road Superintendent to spend (\$1,000) for emergency finances without Board

approval: On a motion by Mr. Stroehmann, seconded by Mr. Robinson the Road Superintendent was approved to spend \$1,000 for emergency finances without Board's approval.

Reimbursement of mileage rate for 2023. On a motion by Mr. Stroehmann, seconded by Mr. Robinson the mileage rate was set at 65.5/mile.

Supervisors and Alternates for all meeting (Lycoming County Planning Commission, Tax Collection Committee, etc.) On a motion by Mr. Stroehmann, seconded by Mr. Robinson, all Supervisors will be listed as Supervisors and Alternates for these meetings.

Bank Depositories of all moneys currently on hand: On a motion by Mr. Stroehmann, seconded by Mr. Robinson, Muncy Bank & Trust was appointed as the bank for all depositories of all money currently on hand.

Pay bills with due dates prior to regular meeting: On a motion by Mr. Stroehmann, seconded by Mr. Robinson the bills that are due prior to the regular meeting will be paid to avoid penalties and take advantage of discounts.

All Supervisors will be designated as Road Masters: On a motion by Mr. Stroehmann, seconded by Mr. Robinson all Supervisors are designated as Road Masters.

Employee Wage Change: On a motion by Mr. Bertin, III, seconded by Mr. Robinson the employees (Road crew and Zoning Officer) will receive a 3% raise beginning in 2023. Mr. Stroehmann voted no.

Solicitors Fees: On a motion by Mr. Stroehmann, seconded by Mr. Robinson the Solicitors fees were approved. The fees are as follows: \$120/hr attorney services, \$60/hr for paralegal/legal assistant services, monthly meeting rate \$250 for the first two hours with additional time at regular \$120/hr rate.

Minutes and Treasurers Report: The minutes of the Dec 20, 2022 were presented and approved on a motion by Mr. Stroehmann, seconded by Mr. Robinson. The Treasurer's Report was approved on a motion by Mr. Stroehmann, seconded by Mr. Mr. Robinson. The Access money will be moved out of that account and transferred to the General Fund account.

Planning Commission Report: Gary Karr – Absent. No report submitted.

Zoning Report: Gary Knarr - Absent No report submitted.

Solicitor Report: Marc Drier – Absent No report submitted.

Road Superintendent – Wayne Robinson reported that he took the Peterbuilt truck to Taylors as there were no functioning brakes. There was a discussion regarding the tractor trailers that are driving in and around the East end of Linden and tearing up lawns, hitting signs and wires. A sign will be placed prohibiting trucks in that area.

Citizens Comments: Mr. Blanchard stated that the Zoning Solicitor is Scott T. Williams.

January 3, 2023 (Minutes continued)

Action Items

- a. Appoint Tax Collection Committee Representative: On a motion by Mr. Bertin, III, seconded by Mr. Robinson, Jeffrey Stroehmann was appointed as Tax Collection Committee Representative. Mr. Stroehmann abstained from voting.

New Business:

- a. Letter from Stiffler & McGraw was received regarding the PA DEP General permit registration notification for the work to be done on the Lycoming Valley Railroad Avis bridge.
- b. Letter from PennDot was received regarding the Traffic Signal Maintenance Agreement. The forms will be prepared and brought to the next meeting.
- c. Letter from DEP was received regarding the Clean Streams Law Violation at 1654 McGill Hollow Road.

Registration of Property:

Robert R. Lundy Exe Estate of Edward Lundy to Robert R. Lundy Exe Estate Edward Lundy, Jay Anton Moore to Christina Beach, Wayne and Beatrice M. Hall to John A. and Virginia L. Metzger , Paul N and Cassie L Metzger, Thomas and Lynn Dunlap to The Thomas G. and Lynn M. Dunlap Farm Real Estate Protector Trust

Correspondences were reviewed. Pending bills were reviewed and approved for payment. With no further business, the meeting was adjourned at 6:45 p.m.

Respectfully Submitted,

Pamela Musser, Secretary