

**WOODWARD TOWNSHIP
BOARD of SUPERVISORS
REGULAR MEETING**

December 13, 2023 – Minutes

The Regular Monthly Meeting of the Woodward Township Board of Supervisors was held on Wednesday, December 13, at the Township Building. Chairman Jeff Stroehmann called the meeting to order at 6:00 p.m. Others present were Joseph Bertin, III, Wayne Robinson, Attorney Marc Drier, guests: Charles Blanchard, Bob Brown, Rob Robinson, Daniel Vassallo, Joe Chenault, David Hubbard, Lori Brooks, Craig Grove, William Miller, Judy & Jim Carpenter, Casey Lowmiller, R.J. Glosser, Scott Roan, Robert Glosser, IV, one other and Secretary, Pamela Musser.

Recording the Meeting: No one is recording the meeting except the Secretary.

Minutes & Treasurer's Report: The minutes of November 8 meeting were approved unanimously on a motion by Mr. Robinson and seconded by Mr. Bertin, III and the December 6th Workshop meeting minutes were approved unanimously on a motion by Mr. Bertin, III and seconded by Mr. Robinson. The Treasurer's Report was approved on a motion by Mr. Robinson, and seconded by Mr. Bertin, III and unanimously approved.

Planning Commission Report: Gary Knarr – Mr. Bertin called Mr. Knarr. Mr. Knarr stated that the Planning Commission had one request for a subdivision/add on lot request. The Planning Commission approved the subdivision- add on lot. Lycoming County Planning also approved this subdivision , add-on lot request. After some discussion a motion was made to approved the subdivision/add on lot by Mr. Bertin, seconded by Mr. Robinson and unanimously approved. Gary stated that the Planning Commission are keeping the same meeting dates as the 1st Wednesday at 7 p.m. Mr. Hoyt would like to stay on for another term.

Zoning Report: Gary Knarr –nothing to report. It was asked about the Rooker property. Mr. Knarr stated that there is a check in the group this evening made out for the District Magistrate to start the process. The other two properties that were questioned were the Bennett property and the Kohler property. Mr. Knarr stated that the paperwork is ready to go to Attorney Drier to review and get the checks for those two properties. The citations are due to on-lot storage and unlicensed/ unregistered vehicles. The grandfather situation was then discussed. Mr. Bertin, III asked about the weeds under the international maintenance code. On a motion by Mr. Bertin, seconded by Mr. Robinson, unanimously approved the Zoning Officer to go for all violations on both of these properties.

Solicitor Report: Marc Drier – Solicitor Drier stated that the Gough appeal is now scheduled for Jan 18th. Then the appeal will be scheduled for argument and briefs' after that. A question was asked about the Bennett and Rooker properties and it was stated that both went to the Magistrate previous. Bennett paid the fine and Rooker did not. Then there was some discussion regarding the fines to put a lien on the property. On a motion by Mr. Stroehmann seconded by Mr. Bertin, III this was unanimously approved. There was some discussion regarding the fee being paid with the application for conditional use hearings. The fee for the Gough's wasn't paid. There was discussion regarding the RV vehicles on the Antlers property. Mr. Knarr stated that Mr. Gough was told by someone at the Municipal Office that the RV's could stay there until this week. Mr. Stroehmann asked for paperwork on all violations, citations, etc. Mr. Knarr stated that his resignation and keys will be on his desk tomorrow.

Road Superintendent Report: Wayne Robinson – none. It was asked about the salting of the roads and where we stand with the stockpile. It was stated that we salted once and that the stock pile is good.

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Citizens Comments –Mrs. Carpenter stated that it is to be a mild winter until February. Mrs. Brooks provided pictures of the Bennett property on Pine Run Road. The sale of the property across the road, which her parents lived in was hindered by the property. Joe Chenault stated that he talked to the Realtor, asking why pictures weren't taken of the front and he stated that it was because of the property across the way. Mrs. Brooks stated that there are trucks that were bringing in loads and loads of junk to the back of the property. Marc will see what Gary sends him with regards to the violations of these properties. Mr. Stroehmann would like to get together with Attorney Drier to see the progress of these violations. Mr. Blanchard wished everyone a Merry Christmas and a Happy New Year. Mr. Grove stated that section 607 of the Zoning Ordinance regarding on-lot storage states exactly what can and can't be there, no storage in front yard of property and also wished everyone a Merry Christmas.

Unfinished Business:

- a. Supplement funding for the US 220 Corridor Safety Study – no news.
- b. Limited traffic to the Village of Linden – It was stated that Mr. Stroehmann would like a town meeting with the residents of the village of Linden. Talked about the signs, Mr. Stroehmann and Mr. Bertin, III agreed to get signs after the meeting.
- c. Resolution on Capital Reserve Fund for drinking water. This was tabled, as the wording still needs to be worked on.
- d. Statue of Blighted properties enforcement – We have already discussed. Mr. Bertin stated that there are more properties out there that need to be addressed.

New Business:

- a. Adopt 2024 Budget and sign Tax Collector Form for the County. On a motion by Mr. Robinson and seconded by Mr. Bertin, III and unanimously approved, the 2024 Budget for all accounts were approved.
- b. Meeting dates/times for 2024 – Planning Commission will be 1st Wednesday at 7 p.m., the Auditor's meeting is scheduled for Wednesday Jan 3 @ 4:30 p.m. Supervisors meeting will be the second Wednesday at 6:00 p.m.(February thru Dec) all located at the Township Building. The reorganizational meeting will be Jan 2 @ 6 p.m. These will be advertised in the paper. There was some discussion as to the Auditor positions. Mr. Stroehmann was voted in as an auditor and he will decline as he can't hold two offices in the Township. Then there was a discussion regarding the current Auditor and the location of her residency. The Solicitor was asked to check into this. Mrs. Carpenter stated that Christian was an appointed auditor before he was an elected auditor. It was asked if Mr. Blanchard's wife would be interested.
- c. Planning Commission – This item was discussed under the Planning Commission report.
- d. Presentation by Casey Lowmiller regarding the Jersey Shore EMS services.

Registration of Property:

Kevin E. Bennardi and Andrea L. McEntire to Kevin E. Bennardi.

Correspondences were reviewed. Pending bills were reviewed and approved for payment. With no further business, the meeting adjourned at 8p.m.

Respectfully Submitted,

Secretary