

**WOODWARD TOWNSHIP  
BOARD of SUPERVISORS  
REGULAR MEETING**

**May 8, 2024 – Minutes**

The Regular Monthly Meeting of the Woodward Township Board of Supervisors was held on Wednesday, May 8, at the Township Building. Chairman Jeffrey Stroehmann called the meeting to order at 6:00 p.m. Others present were Joseph Bertin, III, Wayne Robinson, Marc Drier, Charles Blanchard, Jeffrey Brooks, Jim & Judy Carpenter, Craig A. Musser, Craig Grove, William Miller, RJ Glosser, Rob Glosser and Pamela Musser.

**Recording the Meeting:** No one is recoding the meeting.

**Minutes & Treasurer's Report:** The minutes of April 10<sup>th</sup> meeting were presented and approved on a motion by Mr. Bertin, III and seconded by Mr. Robinson and unanimously approved. The Treasurer's Report was approved on a motion by Mr. Robinson, seconded by Mr. Bertin, III, and unanimously approved.

**Planning Commission Report:** - none.

**Zoning Report:** Date changed on the Williams /SEDA COG subdivision. There were 115 Seasonal Permits since last month with a total of 151 per date. Zoning permits - Gay Harris and Mike Bausinger 56' x 27' 6" double wide. Antlers on the Water – roof over deck, roof over ramp and ramp. Victor from Code Inspections called per floodway need DEP 105 permit or GP11. Victor will proceed to contact owner to notify of these permits needed. Permit at Harvest Moon Trailer Park- 15' X 25' shed (lot #56). Permit for Patricia Schenck modular house. Jeff Brooks spoke regarding this project. House will be in the floodplain. Code Inspections – Construction Permit -597 S. Pine Run Rd. Double Wide. (Gay Harris and Mike Bausinger) The project for the Lovell Heavy Use Area and Manure Storage was reviewed. Marc will write a letter regarding the fence on Huling Road and the complaints of the abandoned vehicles in the Harvest Moon Trailer Park.

**Solicitor Report:** Marc Drier – Solicitor Drier reported August 5 date of hearing for property on 1167 Pine Run Road asked Judge for the date to be moved up. New notice of violation on the Gough Enterprises, LLC property regarding the sewer violation and the violation regarding the campers/rv's on the lot of Antlers on the Water. Waiting on decision on appeal from the Judge for Gough Enterprises, LLC new campground on Antlers Lane.

**Road Superintendent Report:** Wayne Robinson – starting to do ditch work, getting mowers ready, met with Greg Dibble regarding water inlets in East Linden, getting ready to clean some ditches.

**Citizens Comments** – Mr. Blanchard heard a siren about a week ago wondered where it was coming from. Mr. Grove stated that a couple months ago the Supervisors passed the Solar Ordinance. Asked if anything was done regarding the revisions. It was stated that nothing has been done. Mr. Grove thinks that it is too narrow an area.

**Unfinished Business:**

- a. Supplement funding for the US 220 Corridor Safety Study – we have not received any update regarding this funding for the traffic study. This came up at a County Planning meeting and it is still pending.
- b. Status of blighted properties – discussed some properties. Research the property file for what is permitted on the property on 527 Front Street. The SEO will be notified of this. The property at 127 Front Street and the river lot was also discussed. A notice of violation will be sent from the Solicitor.
- c. Zoning Officer Position – Mr. Bertin stated that we need a Zoning Officer and Mr. Bertin made a motion to hire Code Inspections, Inc. this was seconded by Mr. Robinson. Mr. Stroehmann stated that he feels that Code Inspections, Inc. will not be in the best interest for the residents of the Township. Mr. Stroehmann opposed.

## Page 2 – May 10, 2024 meeting minutes

Solicitor Drier stated that the Planning Commission and or Supervisors or any committee that is appointed would be the individuals to review the Zoning Ordinance. There are outfits that do Zoning Ordinances/maps. Mr. Stroehmann asked about the road inspections, which are to be done yearly. It was stated that this is no longer a requirement. It was stated that the Supervisors can do a road inspection at any time, just needs to be scheduled.

- d. Workers' Compensation for juveniles doing volunteer work- these individuals are not covered under our worker's compensation policy. The Fire Company stated that they are not going to do this, as they don't feel that they have enough help to have these individuals supervised. Mr. Stroehmann will speak to Judge Dieter regarding the insurance coverage.
- e. Village of Linden Town Hall meeting follow up. The stop signs and speed limit signs were discussed. The speed limit signs are on order. The ditches were cleaned and water issued was looked at.

### **New Business:**

- a. Jami Nolan sent an email asking to be named as an alternate for the projects that he had already started. On a motion by Mr. Bertin, seconded by Mr. Robinson and unanimously approved, Mr. Nolan will be the alternate on the existing projects that he already started. A letter will be sent to DEP stating this.
- b. Solicitor to handle items that are in conflict with Township Solicitor. This will be put on the agenda for a future meeting. Attorney Drier stated that it was another Attorney in their office, therefore there is no conflict with the Rooker property and himself. Will get names of Attorneys that would handle this if there is a conflict in the future.
- c. Liability Release for on-lot Sewer Repair – The property of J. Shenk on Antlers Lane had a malfunction of their sewer system. The well waiver form was requested as the well and sewer system are too close per the regulations. The form was signed and will send to the SEO.
- d. Jeffrey Brooks spoke regarding the failing sewer system on Pine Run Road. A Resolution for the repair of this system was discussed. On a motion by Mr. Robinson and seconded by Mr. Bertin III approving the planning module, which has a resolution included and to have the Secretary sign all of the paperwork for this system. There will be a maintenance/installation agreement that will be forthcoming, which will be recorded to go along with the property. There was a question regarding a deed restriction, it was stated that the maintenance/installation agreement documentation once recorded will follow the property parcel number.
- e. An Email/map of NPDES Chapter 102 Permit for the Woodward Township Volunteer Fire Company Planned Land Development was received. On a motion by Mr. Robinson, and seconded by Mr. Stroehmann this paperwork will be signed, Mr. Bertin abstained from voting.

### **Registration of Property:**

Lazarus & Ashley White to Jonathan and Tammy Youmans.

Correspondences were reviewed. Pending bills were reviewed and approved for payment. With no further business, the meeting adjourned at p.m.

Respectfully Submitted,

Secretary