

**WOODWARD TOWNSHIP
BOARD of SUPERVISORS
REGULAR MEETING**

April 10, 2024 – Minutes

The Regular Monthly Meeting of the Woodward Township Board of Supervisors was held on Wednesday, April 10, at the Township Building. Chairman Jeff Stroehmann called the meeting to order at 6:00 p.m. Others present were Joseph Bertin, III, Wayne Robinson, Marc Drier, Charles Blanchard, Bob Brown, Craig A. Musser, Steve Reeser, Dean Burkholder, Rick Whalen, Keith Lucas, Sam Aungst, Judy Carpenter, Jim Carpenter, Joe Chenault, Nicole Gough, Glenn Gough, District Judge Denise Dieter, several guests that didn't sign the sheet and Pamela Musser.

Recording the Meeting: No one is recording the meeting other than the Secretary.

District Judge Denise Dieter spoke regarding the Juvenile Diversionary Program. Started the program in 2023, there has been a high rate of success. These individuals are between the ages of 13 and 16 with a first time offense. This program is individualized depending on what their needs are. A few municipalities are helping with this program. The child labor law was discussed and also the need to contact the Workers Compensation Company to see if there is a problem or if a waiver needs to be gotten from the individuals. Attorney Drier stated as this is part of a probation period through the court system and the child labor law would not be part of this. The parents and the law enforcement also have to sign off on the individuals being in the program.

Woodward Township Volunteer Fire Company – Chief Whalen spoke regarding an inter-municipal agreement. He spoke regarding how the system works for working fires in Woodward Township. Sam Aungst from the City of Williamsport spoke regarding the start of the program and the needs of individuals, 14-1 would be dispatched to a fire in Woodward Township. If the unit would be recalled then there would be no charge. An amount of \$600 for a 3 hr. period and \$200/hr. if over 3 hour time frame. There were 2 calls in 2018, 1 call in 2019, 2 calls in 2020, 2 calls in 2021, 1 call in 2022, and 4 calls in 2023. There would be no charge for anything on Daughtery Run Road as this is where the boundaries change from one side of the road to the other side of the road. There was one call last year for the MicU. There would be no charge for those calls. The Boundary is West Fourth Street (city line) to Northway Road. The amounts (\$600 and \$200) cover the back fill salary and overtime, it doesn't cover benefits. The question was asked about this amount going up with in the future. It was stated that after 5 years the amount would be looked at again. It was stated that the Fire Company is an independent entity from the Township and they should make the call on this agreement. The Woodward Volunteer Fire Company would be responsible for the amount, but if asked the Township would help with any funds needed. Mr. Reeser stated that he would like to see a work session regarding this.

Minutes & Treasurer's Report: The minutes of March 6 & 13 minutes, April 3 workshop and April 7 Town Hall meeting minutes were presented and approved on a motion by Mr. Robinson, and seconded by Mr. Bertin III and unanimously approved. The Treasurer's Report was approved on a motion by Mr. Bertin III, and seconded by Mr. Robinson and unanimously approved.

Planning Commission Report: - Subdivision map that was approved in December needs to have the date changed as it was not recorded in the (90 day) timeframe with the County.

Zoning Report: Laundry room addition, 37 seasonal permits, shed permit for Harvest Moon Trailer Park. Code Inspections - Certificate of Occupancy - new home, and inspect a mobile home for habitability request from Agency on Aging, The following information regarding pending items that may come up in the future : floor sinking into ground- told them to call Code Inspections, Subdivision – sent them an application, sign on Route 220 – told them to contact PennDOT for R-O-W, Rental of cabin and events in barn told them to contact Code Inspections, and work to be completed of roof, walk-way and ramp waiting on application. (this is in the floodway and will need to have the floodplain manager approve).

Solicitor Report: Marc Drier – Solicitor Drier stated that he is waiting on dates for the hearing for Bennett’s and argument date for the Gough Enterprise, LLC.

Road Superintendent Report: Wayne Robinson – none

Citizens Comments –

Judy Carpenter spoke regarding electrical inspections at the River lots - called Codes Inspections and no one ever called them back.

220 Road is almost done and the staging is no longer at the Drive In, asked if the solar farm was going in. It was stated that no one has heard.

Joe Chenault asked about the Bennett property. It was stated that they are waiting on a date.

New Business

- a. Subdivision map that was previously approved at the December meeting and not recorded at the Courthouse within the timeframe needs to be re-approved and dated with today’s date. On a motion by Mr. Bertin, II, seconded by Mr. Robinson to reapprove the subdivision.
- b. The 2023 Audit was completed and send in on time. This is being advertised. There was a discrepancy from about 20 years ago and the amount of \$16.00 was noted in the Auditors minutes.

Unfinished Business:

- a. Supplement funding for study for US 220 Corridor Safety Study there has been no news with regards to this.
- b. Resolution to establish Capital Reserve Fund dedicated to availability of drinking water was discussed. On a motion by Mr. Bertin, III, and seconded by Mr. Robinson and unanimously approved.
- c. Blighted Properties – spoke regarding keeping an on eye on as the weather is becoming nicer.
- d. Zoning Officer position – Mr. Stroehmann stated that he wants to work on the Planning and Zoning updates. He feels that there was a candidate, Mary Louise Pauke, that is a qualified. Mr. Stroehmann made a motion to offer the position to Mary Lousie Pauke. Mr. Bertin stated that the availability of this individual is no different than the previous Zoning Officer and this is not what we want for the Municipality. The agencies are the ones that Mr. Bertin, III would like as a third party. He agrees that the Zoning and Planning need to be looked at for updates. There was no second so the motion died.
- e. Seasonal Property Permits - mailed letter to all property owners from Williamsport City limit to Piatt Township. A list will be compiled for the renting of property. Judy Carpenter spoke regarding the owner occupied lots were discussed, this will be addressed for next year. Also need to look at the 2 or more RV’s are considered a campground.

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- f. Appoint Solicitor to handle items that are in conflict with Township Solicitor. This will be on next months' agenda.

Registration of Property:

- a. Jason P. and Andrea K. Sepanski to Donald A. and Michele Baumann, Kenneth L, Karen R. Frey, Lori A. Mark A. Brooks to Aaron R. Fausey and Sidney R. Ruffner.

Correspondences were reviewed. Pending bills were reviewed and approved for payment. With no further business, the meeting adjourned at 7:45 p.m.

Respectfully Submitted,

Secretary