

**WOODWARD TOWNSHIP
BOARD of SUPERVISORS
REGULAR MEETING**

June 12, 2024 – Minutes

The Regular Monthly Meeting of the Woodward Township Board of Supervisors was held on Wednesday, June 12, at the Township Building. Chairman Jeff Stroehmann called the meeting to order at 6:00 p.m. Others present were Joseph Bertin, III, Wayne Robinson, Marc Drier, Charles Blanchard, Bob Brown, Craig A. Musser, William Miller, Jeffrey Brooks, Dale Robinson, Amie Palmer, RJ Glosser, Robert J. Glosser IV, Jennifer Glosser, Logan Glosser, Nicky Gough, Glenn Gough, Clifford Mahaffey, and one other that did not sign in and Pamela Musser.

Recording the Meeting: No one is recording the meeting.

Minutes & Treasurer's Report: The minutes of May 8th meeting were presented and approved on a motion by Mr. Bertin, III and seconded by Mr. Robinson and unanimously approved. The Treasurer's Report was approved on a motion by Mr. Robinson and seconded by Mr. Bertin, III and unanimously approved.

Planning Commission Report: - none.

Zoning Report: Zoning Permit issued for fireworks on June 29th at 1742 Pine Run Rd, garage addition at 248 Evergreen Dr., storage shed on Woodward St. (this was referred to our Solicitor), billboard sign permit for Woodward 220 LLC (this was referred to our Zoning Hearing Board Solicitor as our Solicitor is partial owner), received an occupancy permit from Code Inspections for 144 Evergreen Drive for a laundry room and also for 597 S. Pine Run Rd modular with front porch. There were 61 Seasonal permits issued since last month. There were several informational items that were requested of zoning. 1) Jeff Brooks request a letter from Township regarding the HOP for the Petersen property on State Highway. Attorney Drier will write a consistency letter. 2) Amie Palmer asking permission to have Wildlife Rehab facility at 1490 Mahaffey Hollow Rd. The property is in an agriculture district and therefore falls under animal husbandry. A letter will be written for Mrs. Palmer. 3) Mr. Pepper wants to build a deck and steps at property he leases for seasonal use. Landowner needs to get permit. Also Code Inspections and DEP will need to be contacted for approval. 4) Youngs Road – deck was told to go on our website and get application and also will need to get permit through Code Inspections. 5) Asked about setbacks for property at 255 Evergreen Drive. 6) Complaints received regarding lots at Harvest Moon Trailer Park: junk on Lot #2, Lawn not mowed by lot #58, Construction at lot #58, junk vehicles several locations.

Solicitor Report: Marc Drier – Solicitor Drier stated that in the PSATS newsletter there was an article regarding blighted properties.

Road Superintendent Report: Wayne Robinson – signs up in the village of Linden, mowed once getting ready to do again, cold patching, ditch work. It was asked about a no parking sign east end of Harvest Moon Plaza on the shoulder.

Citizens Comments –

Unfinished Business:

- a. Supplement funding for the US 220 Corridor Safety Study – we have not received any update regarding funding for this but are still on the list.
- b. Status of blighted properties – pictures of property on Route 220 - high grass.

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- c. Agreement with Code Inspections, Inc. – looked over contract; want to see if anyone else is interested.

New Business:

- a. Solicitor to handle items that are in conflict with Township Solicitor. Will get price from Attorney Scott T Williams for an hourly rate.
- b. Auditors Compensation per PSATS and SB 740 Act 10 of 2024. Resolution for Auditors Compensation. On a motion by Mr. Bertin, seconded by Mr. Robinson the resolution was approved unanimously.
- c. New small flows system for 970 West Line Rd that has a faulty system. A list of small flows will be given to Terry Meyers, SEO.
- d. Resignation of Clifford Mahaffey from Township Planning Commission. With regret the Board of Supervisors accepted his resignation.
- e. Bidding opening for the seal coat contract. The following bids were opened and reviewed by the Solicitor. Seal Coat with fog seal contract – Russell Standard (Hammaker) - \$124,750.08 and Midland Asphalt Materials, Inc. - \$136,445.40.
The contract was awarded to the Russell Standard on a motion by Mr. Bertin, III and seconded by Mr. Robinson.
- f. Adjourned to an Executive Session for litigation purposes and personnel items.

Registration of Property:

- a. Kay Bitner, Susan Schmetz & Mary Rhine, Joint Tenants with ROS to Michael C. Persun
- b. Windy Hill Trust to Brian and Nicole Hawkins
- c. David & Crista Dailey to Serenity on the River, LLC

Correspondences were reviewed. Pending bills were reviewed and approved for payment. With no further business, the meeting adjourned at p.m.

Respectfully Submitted,

Secretary