

**WOODWARD TOWNSHIP
BOARD of SUPERVISORS
REGULAR MEETING**

March 12, 2025 – Minutes

DRAFT

The Regular Monthly Meeting of the Woodward Township Board of Supervisors was held on Wednesday, March 12, at the Township Building. Chairman Jeff Stroehmann called the meeting to order at 6:00 p.m. Others present were Joseph Bertin, III, Wayne Robinson, Marc Drier, Charles Blanchard, Bob Brown, William Miller, Don Smith (Sun Gazette), Nicole & Glenn Gough, RJ Glosser, Robert Glosser IV, Jennifer Glosser, Scott Roan, Craig Grove, Dale Robinson and Pamela Musser.

Recording the Meeting: Don Smith is recording the meeting.

Minutes: The minutes of February 12th meeting were presented and approved on a motion by Mr. Robinson and seconded by Mr. Bertin, III and unanimously approved. The minutes to the March 5th Supervisor workshop meeting was presented with one addition that all public comments were positive and constructive and approved on a motion by Mr. Bertin, III and seconded by Mr. Robinson and unanimously approved.

Treasurer’s Report:

The Treasurer’s Report was approved on a motion by Mr. Bertin, III seconded by Mr. Robinson and unanimously approved. Received the State Liquid Fuels for roads and turn back. The income is above budget year to date by 35,646.31. Expenses are over budget due to the repair of the truck in the amount of 6,025.41.

The following bills were approved for payment on a motion by Mr. Robinson, and seconded by Mr. Bertin, III and unanimously approved. Payroll - \$3,040.58 (2/20/2025) and \$ 3,429.57 (3/5/2025) and Supervisors Pay \$261.84, Cargill - \$3,265.83 (two loads -salt) , Lori Rinehart - \$80.00, Amazon - \$37.23 (colored paper and folders), Comcast - \$240.84, Pennsylvania Municipalities Pension Trust - \$300.00, TLC Fuels – Diesel \$577.92, Heating Fuel- \$1,558.24 & Gas - \$1,050.34, PPL – Pine Run & Rt 220 -152.34, Northway & Rt 220 – \$66.65, Queneshaque & Rt 220 - \$164.54, Municipal Bldg. - \$388.70, Payroll Taxes – Federal \$1,907.44, Pa Withholding - \$247.91, County of Lycoming – Real Estate Taxes - \$59.34 & \$81.28 & \$80.68, Bradco Supply Company – \$12.50 (sign for River Lots), Staples - \$40.27 (Copy Paper), ITS - \$240.00 (Zoning Officer Computer Set Up), Woodward Township Volunteer Fire Company – 2.21 (Fire Tax).

Planning Commission Report: Paperwork for a lot addition in the floodway was received, pending on recommendations from the Planning Commission.

Zoning Report: Demo of mobile home and build new home (waiting for approved from PA DEP and Army Corp permits. The property owner notified us of this and told to bring in permit from DEP once received. Application for meadow and sky nature park – awaiting meeting for Zoning Hearing Board.

Seasonal Permit: 1 application received.

Solicitor Report: Marc Drier – Solicitor Drier had nothing to report. Been working with Brad on the blighted properties.

Road Superintendent Report: Wayne Robinson stated the intersections of our roads have been swept. Passed out paperwork to have projects and supplies to go through the West Branch COG. They will advertise and open bids. On a motion by Wayne and seconded by Mr. Bertin, III and approved unanimously to approve the Paperwork for West Branch COG.

Citizens Comments – There were no comments

Unfinished Business:

- a. Blighted Properties – The Rooker case is being sent to the County Courts, the clean-up continues on Whiter Hollow Rd., there is now someone staying at the Bennett property, the property on Front Street in the Village of Linden will be sending a map of where the compost piles are to be moved to.
- b. Policy and Procedure Manual- Mr. Stroehmann read the proposed changes to the policy and procedures manual. This will be for the dispensing of fuel for the trucks and equipment. On a motion by Mr. Bertin III to bring to the table the addition to the policy and procedure manual, Mr. Stroehmann seconded. Colored paper and clip boards will be gotten. It was stated that the meters on the pumps are not in working order. A price will be gotten. On a motion by Mr. Stroehmann and seconded by Mr. Bertin III the Policy Number 2005-001 will be placed in the Policy and Procedure Manual.

New Business:

- a. The Resolution for the restatement of the Qualified Retirement Plan was approved on a motion by Mr. Bertin, III, and seconded by Mr. Stroehmann.
- b. Alternate for the Zoning Hearing Board was discussed. It was stated that the meeting should be scheduled, and the meeting could continue with the two Board members. Attorney Drier stated that one of them can be the person to make the decision as stated in the code. The meeting will be scheduled.

Discussion for the Good of the Township: Nothing to discuss.

Registration of Property:

- a. Pardee Realty, LLC to Verily Realty, LLC (170 Front Street)
- b. Michael D. Flanigan to Michael D and Terra Flanigan and Mychal Flanigan

Correspondences were reviewed. With no further business, the meeting adjourned at 7:00 p.m on a motion by Mr. Bertin, III and seconded by Mr. Robinson.

Respectfully Submitted,

Secretary