

**WOODWARD TOWNSHIP
BOARD of SUPERVISORS
REGULAR MEETING**

October 8, 2025 – Minutes

The Regular Meeting of the Woodward Township Board of Supervisors was held on Wednesday, October 8th, at the Township Building. Chairman Jeff Stroehmann called the meeting to order at 6:00 p.m. Others present were Joseph Bertin, III, Wayne Robinson, Marc Drier, Judge Denise Dieter, Charles Blanchard, Robert Brown, Craig Grove, Don Smith, Sun Gazette, William Miller, Nicole & Glenn Gough, James Lieberti, Craig Musser, and Pamela Musser.

Minutes from the September 17th meeting were approved on a motion by Mr. Bertin, III, seconded by Mr. Robinson and unanimously approved.

Judge Dieter spoke regarding the new District Office in Jersey Shore on a 2-acre parcel near Eck's Agway. There will be larger waiting areas and court room. Additional safety measures for staff and all concerned citizens. This will be put out to bid in March or April time frame of next year. The maintenance crew will be doing the work, so there will be no prevailing wage.

Judge Dieter also spoke regarding the program for the 1st time offenders; there were 50 students with a 94% completion rate and a decrease of 10% in reoffenders. The truancy individuals improved their attendance and only 2 individuals had to complete online summer schoolwork to be promoted, which there were scholarships for the two who completed this work.

The Treasurer's report was approved on a motion by Mr. Robinson, seconded by Mr. Bertin, III, and unanimously approved. The following bills were approved on a motion by Mr. Bertin, III, seconded by Mr. Robinson and unanimously approved. Payroll - \$ 3,194.27 (10/2/25), Lori Rinehart - \$80.00 & \$80.00, PPL - \$135.47 (Pine Run Rd), Supervisors - \$261.84, QuickBooks - \$1,768.00 (annual subscription), T.L.C. Fuels - \$ 94.35 heating oil, \$196.95 gasoline, \$745.60 diesel, Williamsport Municipal Water Authority – \$201.00 (Oct, Nov, Dec), Joe Bertin - \$35.33 (reimburse for Gross Tire Center), Fireman's Relief - \$12,996.48, Petty Cash - \$10.48 (certified mail), Dawn Sweeley - \$360.00, Woodward Volunteer Fire Company - \$292.93 (Fire Tax).

Recording the Meeting: The Secretary and Don Smith, from the Sun Gazette are recording the meeting.

Zoning Report: Approval of the following Zoning permits: Solar panels on roof 160 1st St, Outside steps at 110 Harvest Moon Trailer Park. Code Inspections Certificate of Approval for 130 & 172 Harvest Moon Trailer Park and 1977 W. Emery Church Rd. There are several items that will need clarification for 527 Front Street, and 367 Quenshukney Rd solar panels on roof in floodway. Gough Enterprises Conditional Use Hearing is not needed as they were granted an extension.

Solicitor Marc Drier stated that we received a response back from PEMA/FEMA regarding the proposed Zoning Ordinance revision that was addressed at a previous Supervisors meeting. It was stated that they were approving to restrict items in our zoning ordinance.

Mr. Wayne Robinson, Road Superintendent stated that they are cleaning up leaves and that the salt was ordered.

Public comments: There were none.

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Blighted Properties – Mr. Stroehmann stated that we are moving forward.

The budget meeting was set for the regular Workshop meeting on Nov 5th and advertised meeting Nov 19th at 6 p.m.

The Zoning Officer position was then discussed. Joe Lyons from Code Assessment Professionals then spoke regarding the items that their office can accomplish for our Township. The hourly rate will be \$60.00/hr for zoning permits/review/ordinance enforcement actions. Attend hearing and court preparation the rate is \$90.00/hour. There is also a computer program that can be obtained to check the process of individuals in our township. On a motion by Mr. Stroehmann, seconded by Mr. Bertin, III the Code Assessment Professionals will be hired for a 60-day trial period.

The good of the Township – Mr. Chenault asked if the Fire Company could look into access to the Fire Company through the end of Herlocker Rd. It was stated that a letter should come from the Fire Company asking for the Township to look into this. Once the letter is received then the Township will discuss the issue with PennDOT.

Mr. Bertin brought up about the accident involving the trucks behind the school bus. It was asked if the school bus could stop in the turn around and not hold up the traffic on Route 220. A meeting to include School District, Woodward Twp., Penn DOT, and the Fire Company. It was also asked about a merge sign by the intersession of Route 220 and South Pine Run Road.

The meeting was adjourned at 7:00 p.m. on a motion by Mr. Robinson, seconded by Mr. Bertin, III and unanimously approved.

Respectfully Submitted,

Pamela Musser
Secretary