

**WOODWARD TOWNSHIP  
BOARD of SUPERVISORS  
REGULAR MEETING**

**December 17, 2025 – Minutes**

The Regular Meeting of the Woodward Township Board of Supervisors was held on Wednesday, December 17th, at the Township Building. Chairman Jeff Stroehmann called the meeting to order at 12:30 p.m. Others present were Joseph Bertin, III, Wayne Robinson, Don Smith, and Pamela Musser.

Minutes from the November 12<sup>th</sup> meeting were approved on a motion by Mr. Bertin III, seconded by Mr. Robinson and unanimously approved.

The Treasurers Report stated that the EIT receivable are up from last year. The report was approved on a motion by Mr. Robinson and seconded by Mr. Bertin, III and unanimously approved. The following bills were approved on a motion by Mr. Bertin, III, seconded by Mr. Robinson and unanimously approved. Payroll - \$3,443.43 (11/27) & \$2879.35 , Lori Rinehart - \$80.00 & 80.00, PPL - \$158.40 (Pine Run Rd), \$179.21 (Queneshaque Rd.), \$73.10 (Northway Rd), \$325.45 (Township Building), Supervisors - \$261.84, Comcast - \$241.16, Column - \$52.80 & 25.63 & 44.44, PSATS – Auditors Training – \$45.00 (Betty), Codes Assessment Profess – \$60.00, Intuit - \$15.00 Payroll per employee fee, Dawn Sweeley - \$105.00 (Baker CU hearing), T.L.C Fuels - \$345.96 (Diesel) & \$667.92 (Gas), \$175.46 Diesel & 1056.55 heating fuel, Amsoil - \$ 601.470 , Staples - \$ 272.21, Drier Law Office - \$1,235.50 ( Oct & Nov).

**Recording the Meeting:** The Secretary and Don Smith from the Sun Gazette are recording the meeting.

**Planning:** Letter from Lycoming Planning Commission stating they are no longer doing municipal reviews. There will be a Planning Commission meeting on Jan 7<sup>th</sup> to discuss a subdivision on Browns Lane.

**Zoning:** Qortek – sign. **Code Inspections:** Certificate of Occupancy – new mobile home 138 Harvest Moon Trailer Park, new mobile home at 171 Harvest Moon Trailer, Certificate of Approval 4459 N. Route 220 Hwy first building, Certificate of Approval 5801 N. Rt 220 Hwy demolition of single-family home. Letter to 1239 W. Emery Church Rd – notice of violation. **Code Assessment Professionals:** Denial of storage units – need more info from the property owner, Qortek approval of sign. Complaints – McGill Hollow Rd – neighbor building road on their property. 4459 N. Route 220 Hwy (second building). Code Assessment Professionals suggested that they do a drive by and make a list. Packets to seasonal permits landowners for 2026 are ready to go. This was tabled until after reorganizational meeting.

Solicitor – Marc was not present but completed the conditional use for South Pine Run Road.

Road Superintendent Report: Emission light came on in the 2017 pickup truck; it is down to Blaise Alexander to get it looked at/fixd.

Mr. Don Smith asked about this being Mr. Bertin, III last meeting.

On a motion by Mr. Bertin, seconded by Mr. Robinson to approve Lycoming County to collect the Real Estate taxes for 2026.

December 17<sup>th</sup> 2026 meeting minutes cont.

The Tax for the mills in the Township was approved on a motion by Mr. Robinson, seconded by Mr. Bertin, III and unanimously approved.

All meetings dates and times will remain the same as 2025, on a motion by Mr. Bertin, III, seconded by Mr. Robinson and unanimously approved.

The 2026 Budgets for all accounts was adopted on a motion by Mr. Robinson, seconded by Mr. Bertin, III and unanimously approved. Mr. Stroehmann stated that there is no tax increase and it is a balanced budget.

A letter of resignation from Mr. Craig Grove, Planning Board member was received. On a motion by Mr. Bertin III, seconded by Mr. Robinson and unanimously approved to accept his resignation.

On a motion by Mr. Stroehmann , seconded by Mr. Robinson to thank Mr. Bertin, III for his service to Woodward Township and the community. Joe stated he lives in the Community and volunteers for the community/fire department and cares about where he lives.

Property Registrations: Nexo 1 LLC to Colton Musser – Woodward Street  
Susan Foulkrod to William Johns - Pine Run Rd.

The meeting was adjourned at 1:23 p.m. on a motion by Mr. Robinson, seconded by Mr. Bertin, III and unanimously approved.

Respectfully Submitted,

Secretary